

An

Organized

Home Filing System

Home *by* Jenn



DIY rustic decor and easy
organizing ideas for the modern
farmhouse.

Organized Home Filing System

- 1 Gather the paperwork
- 2 Create categories (see next page for examples)
- 3 Create labels
- 4 File it away
- 5 Create a rotating schedule

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Main Categories:

- Utilities
- Banking
- Credit Cards
- Health
- Home
- Cars
- Insurance
- Retirement
- Taxes
- Home Maint
- Important Docs.
- Warranties

Subcategories:

- Water
- Garbage
- Electric
- Phones
- Internet
- Statements
- Other
- Create a folder for each credit card
- Health benefits
- Bills
- HOA
- Property taxes
- Mortgage
- Other
- Loans
- Title
- Car Maint.
- Stocks
- A folder for each person to hold important info.
- 2017 taxes